

Jubilee Room, Charters Room, Sidney Room & Mayor's Parlour

<i>Prices from 1st April 2021 – March 31st 2022</i>	Monday – Friday	Saturday	Saturday & Sunday
		Off Peak 1st Jan - 30th Apr 1st Oct - 30th Nov	Peak Periods 1st May - 30th Sept 1st - 31st December
1/2 Day 9am - 1pm or 1:30 - 5:30pm	£45.00	£50.00	£77.00

Full Day 9:00am - 5:00 pm	£82.00	£93.00	£110.00
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Evening 6:00pm - 12:30am	£18.00 Per hour	On Request	On Request
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Damages Deposit	£100.00
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Notes: Prices Payment Refunds

Please note Prices are subject to change each year.
50% of booking fee required on confirmation of booking.
Final Balance due 30 days before the date of hire
Deposits no later than 10 days prior to the date of hire,
refunds will be returned the week after the date of hire

Gatefield Hall

Prices from 1st April 2021 – March 31st 2022



	Monday - Friday	Saturday & Sunday 8:30am – 12:00pm or 1:00pm – 4:00pm	
		Off Peak 1st Jan - 30th Apr 1st Oct - 30th Nov	Peak Periods 1st May - 30th Sept 1st - 31st December
1/2 Day 9am - 1pm or 1:30 - 5:30pm	£82.00	£132.00	£155.00
		Saturday & Sunday 8:00am – 4:00pm	
Full Day 9:00am - 5:00 pm	£132.00	£220.00	£274.00
		Saturday & Sunday 4:30pm – 12:00am	
Evening 6:00pm - 12:00am	£28.00 Per hour	£220.00	£274.00
Kitchen Per Session			
Light Use - T/Coffee Making		£33 Per Session (4 Hours)	
Full Catering Use		£66 Per Session (4 Hours)	

Bar Hire	*£400	Corkage	£7.00 per 75cl bottle
Bar to be underwritten by £400. Should this be taken at your event no other charges will apply. Wine can be purchased from the bar from as little as £15.50 per bottle or Pre Ordered at £11 per Bottle. Please discuss this with reception.			

*Security may be required when booking an event please ask staff for more information. This will be charged at £200 including VAT

Additional Services					
Caretaking	£23.00 per hour	Set up of tables and chairs			
Hall Cleaning	£50.00	Services do not include removal of food waste and plates, or washing crockery & utensils			
Kitchen Cleaning	£28.00				
Stage Hire	£5.50 per section	8ft x 4ft sections, e.g: 4 for a disco, 6 for a small band			
Damages Deposit	£200.00	Projector/Laptop/Both	£20	£14	£33
Refreshment	£1.65 per head	Projector Screen	£8.50		
Lunch	From £7.20 (Incl VAT) per head	Flipchart/Whiteboard	£8.50	With Paper £14	

Notes: Prices Payment Refunds

Please note Prices are Subject to change each year.
50% of booking fee required on confirmation of booking to secure the date. Final Balance due 90 days before the date of hire
Deposits no later than 10 days prior to the date of hire, refunds will be returned the week after the date of hire